

Directions for Declaration:

1. Fill out this first page in its entirety.
2. Complete all questions and attach them to this sheet. TYPED and Printed.
3. Turn your completed Declaration in to Candi Showalter. NO LATER THAN **Monday May 14, 2018**.

2018 – 2019 Multicultural Club Officer Candidacy Declaration

Name:

Grade :

Multicultural Membership years:

E-mail:

Phone #:

Applying for the following position(s):

- for a list and brief description of each position, see the back of this page
- list the positions in order of preference
- if needed, change your answer for question 4 to make it specific to each position

Please answer the following questions on a separate sheet of paper and attach.

- Responses **must be typed**

1. How do you plan to contribute to the club?
2. What other activities are you involved in this year? Do you hold any leadership positions? How will this affect your involvement in Multicultural Club?
3. Describe any prior leadership experience and your contributions to that role.
4. Explain why you feel you are the best candidate for the position(s) for which you are applying.
 - if you are applying for more than one position, list each position again and answer specifically to each position
5. Describe any interesting or original ideas which you would be willing to implement for the Multicultural club organization activities.

Student Signature

Parent / Guardian Signature

Date

Date

Available Officer Positions and Their Responsibilities

■ all officers MUST:

1. Make Multicultural Club Officer meetings a priority
 2. Attend all Multicultural Club activities
 3. Communicate
 4. Work hard!
 5. Be friendly
 6. Be kind
 7. Be enthusiastic
 8. LOVE Multicultural Club
-

Two Co-Vice Presidents - Responsible for assisting the President in organizing and leading meetings and activities; responsible for working with other language clubs to plan and organize international activities; and will lead activities when the President is absent. Senior VP will oversee the Service Chair and the Junior VP will oversee the club Historians, ensuring that the club scrap is completed by end of year.

One Secretary - Takes the notes for planning the events at the beginning of each semester; responsible for keeping the attendance spreadsheet; responsible for making reservations; writes thank you notes to families and parents who help the Multicultural Club or Multicultural department.

One Treasurer - Receipts all club money and assists in submitting check requests. Keeps track of expenses and dues for events. Must commit to staying after school to complete tasks.

Three Historians – divide activities to ensure that one historian is at each event; take pictures at all of the events (Photos must be taken with a quality camera.); and create the club scrapbook using the club Snapfish account (Historians must upload and complete their assigned event in the scrapbook within one week of the event.). The scrapbook must be printed and handed in by the 5 June.

One Social Chair - They are responsible for making sure that all of the supplies are in the closet for any social event. Plates, cups, food, etc.

One Service Chair (previously appointed) - Organizes all service events throughout the year.

Three Communications Officers: MUST help during Club week at PHS

1) Computer communications - writes the articles for the PHS Mews, PawPrints, Toilet Times and other electronic news pamphlets at the school. Keeps students aware of activities via Facebook, Instagram, Remind and Twitter. Answers any correspondence received via the club email.

2) Information Wall & Flyers –ensures that the Information Wall outside of Multicultural classroom is up to date by the 4th Friday of each month. Makes the flyers to go up around the school. Must have nice/pretty, neat handwriting.

3) TV Announcements - creates videos and submits verbal announcements for the PHS Morning Roar. As part of your interview, you must create a video announcement that would air on the Morning Roar. The video must be 30 seconds. We will view the video during your interview.

Two Underclassmen Liaisons – Organize MULTICULTURAL CLUB families at the beginning of the year. At the beginning of the school year, make videos to encourage students to join MULTICULTURAL CLUB. Talks to the ESL students to make sure that they feel welcome in our club. Advertise how great events will be and why students should get more involved in the club itself. Assign a class rep for each Multicultural class who will make MULTICULTURAL CLUB announcements in their class. Must attend evening events for incoming freshmen in the Fall and Spring. Organizes Club week at PHS.